

English Language Teachers Association Stuttgart e.V.



Statutes (Translation)

version as of April 15, 2023

01. Name and registered office of Association

The English Language Teachers Association Stuttgart e.V. has its registered office in Stuttgart. It pursues exclusively non-profit purposes according to the paragraph "tax privileged purposes" of the tax code.

02. Purpose of Association

The purpose of the Association is to support as a forum for full-time and part-time English teachers of all educational backgrounds and disciplines in their teaching of English as a second language. The purpose of the statutes is realized mainly through organizing information- and workshop-events.

03. Non-profit organization

The Association is altruistic. It does not pursue its own economic purposes in the first place.

04. Earmarking

Resources of the association shall be used for purposes as stated in the statutes only. Members do not receive any benefits from the funds of the Association. No one shall benefit from disproportionately high remuneration or expenses which are not covered by the purpose of the Association.

- 04.1 The members of the Managing Board are, in principle, active on a voluntary basis. If the financial situation of the association permits, they are entitled to be paid expense allowances within the framework of the statutory lump sum pursuant to § 3 No.26a of the Income Tax Law.

05. Fiscal year

The Association's fiscal year starts on 1st of January and ends on 31st December.

06. Membership

- 06.1 Any natural person can join the Association. Particularly practicing English teachers are addressed to become members.
- 06.2 Prior to membership, a declaration of membership must be sent to the respective office and the annual fee must be paid for the current financial year. The board decides on acceptance of any pending member.
- 06.3 The membership terminates:
- a) by a written declaration of resignation submitted by e-mail to the Executive Board; this is only possible at the end of a financial year, subject to a three-week to year's end notice period
 - b) after exclusion from the Association
 - c) upon the death of a member
- 06.4 Exclusion is decided by the board when a member is, despite reminders, more than three months late paying his/her fee or when there is another important reason provided.

07. Organs

The organs of the Association are:

- a) The board
- b) The annual general meeting (AGM)

08. The board

- 08.1 The board consists of the chairperson, deputy chairperson, secretary and treasurer, who are all to be elected by members at the Annual General Meeting (AGM).
- 08.2 The board is elected at the AGM for one year. Members of the board remain in office until there is a new election. If a board member resigns during his/her mandate, the board will elect a substitute member with a simple majority for the remaining mandate of the predecessor.

08.3 The Association is represented in court and out-of-court by two board members. At least one of them must be the chairperson or the deputy chairperson.

09. The Annual General Meeting (AGM)

09.0 The Annual General Meeting may, at the discretion of the Board of Directors, be held either as an in-person meeting, as a hybrid meeting or entirely online.

09.1 The Members' Meeting/Annual General Meeting is convened annually by the Board of Directors with four weeks' notice by sending an email to the members' personal email address. The agenda set by the Executive Board must be communicated.

09.2 The board is required to summon an Extraordinary General Meeting if requested by at least a quarter of the members. The request must contain reasons for this extraordinary meeting.

09.3 The Annual General Meeting has the following tasks:

a) approval of the budget for the coming financial year

b) receipt and approval of the annual report provided by the board

c) election of the board

d) determination of membership-fees

e) resolutions on the amendments of the statutes and dissolution of the Association

09.4 The general meeting has a quorum only if it was convened according to the statutes. Decisions shall be adopted by a simple majority unless another procedure was explicitly preferred earlier or decided upon. If there is a tie, the request or amendment is rejected.

09.5 Decisions made by the General Meeting are required to be documented in minutes which are to be signed by the chairperson or the deputy and the secretary.

10. Membership fees

The membership fees are charged annually and are to be paid in advance on 1st January for the upcoming year. The amount of the membership fees is decided by the board.

11. Dissolution of the Association and disposal of assets of the Association

Decisions about the future use of the Association's assets may only be taken after approval from the tax office.

The dissolution of the association can only be decided in a special Extraordinary General Meeting to be convened for this purpose with one month's notice. (See 09.2)

If the association is dissolved or its previous purpose ceases to exist, the Association's assets are to be transferred to a public body or another tax-privileged body to be used exclusively and directly for the promotion of education.