



### Louise Green

Louise Green is co-author of the *Heads Up, Spoken English for business series* and author of *Cult Holiday 1* and *2*. Based in Milan, with the British Council and International House, she has been a Speaking Examiner for all the main suite Cambridge English Qualifications and other top international certifications for the last 20 years. She has taught and trained for over 35 years in France and Italy. She's currently preparing post-diploma students in practical English skills in a college of Higher Education and running language and methodology training courses for companies and schools. She can be contacted via her website: [www.mindoor.eu](http://www.mindoor.eu)

### Patricia de Griese



Post graduate degree in Conflict Resolution and Mediation, Certified Trainer, Certified Systemic Coach, Workshop Designer and Facilitator, NLP Master Practitioner. Patricia works with multinationals and public organizations around the world. Her interactive and brain-friendly workshops cover: teacher development, accelerated learning techniques, cross-cultural awareness, emotional intelligence, ESL, stress and time management, presentation, negotiation and communication skills.

Saturday, September 28th, 2019

Haus der Wirtschaft, Baden-Württemberg  
Willi-Bleicher-Straße 19, 70174 Stuttgart

### Programme

- 9.15 – 9.45 Registration
- 9.45 – 10.00 Welcome Address
- 10.00 – 11.00 **TASK-BASED LEARNING. MORE OR LESS**  
Louise Green
- 11.00 – 11.30 Coffee break
- 11.30 – 12.30 **MANAGING CONFLICT**  
Patricia de Griese
- 12.30 – 14.00 Lunch break
- 14.00 – 15.00 **PERSONALISING BUSINESS TOPICS AND GETTING LEARNERS TO TALK**  
Suzanne Vetter-M'Caw
- 15.00 – 15.30 Coffee break
- 15.30 – 17.00 **REVISING, RECYCLING & REVISITING LEXIS**  
Leo Selivan



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### Invitation

## ELTAS & Klett Anniversary Conference

Teaching and learning English  
in Stuttgart



## September 28th, 2019

Haus der Wirtschaft, Stuttgart



Dear Colleague,

Ernst Klett Sprachen and ELTAS cordially invite you to their Anniversary Conference in Stuttgart.

Join us and our distinguished speakers to celebrate a double jubilee:

**Klett & Cambridge University Press 35 years and ELTAS 30 years!**

We look forward to seeing you there.

Kind regards,



Markus Dauber  
Ernst Klett Sprachen

**Registration #3610**

Please register online under  
[www.klett-sprachen.de/fortbildungen](http://www.klett-sprachen.de/fortbildungen)  
(<https://www.klett-sprachen.de/v-730/3610>)

**10.00 – 11.00**

### **TASK-BASED LEARNING. MORE OR LESS**

Louise Green

Task-based Learning as a recognised methodology finds its place within the communicative language teaching framework. However, as its title suggests, the task takes centre stage. Most teachers will have used task-based activities in their classes, to a lesser or greater degree, probably without even having been aware that they are doing so.

This talk will look briefly at the theoretical framework of TBL and then will move on to show how it can be used and adapted to fit almost any EFL teaching situation. I will share my own experiences of TBL lessons which can follow the TBL framework in a more or less orthodox way.

**11.30 – 12.30**

### **MANAGING CONFLICT**

Patricia de Griese

Many of us may find it challenging to deal with conflict proactively because we lack fundamental conflict management and resolution skills.

This workshop will offer a range of tools and useful skills to help you handle conflict more effectively. What is conflict? What are the common causes of conflict? How do we navigate the intersection of logic and emotion? How can we avoid argument traps?

This highly interactive and experiential session will give participants a chance to learn the steps to conflict resolution and the tools to build and maintain close connections.

**14.00 – 15.00**

### **PERSONALISING BUSINESS TOPICS AND GETTING LEARNERS TO TALK**

Suzanne Vetter-M'Caw

Giving learners plenty of speaking practice and increasing their professional self-confidence is one of the main goals in the Business English classroom.

Experience how *Real Business English* fulfils this goal by trying out some of the activities aimed at encouraging learners to talk about their jobs, departments and worklife. We will be working with material developed with input from real international companies. We will also discuss how to generally personalise business topics so that they are relevant for all students and why this approach is so motivating for learners

**15.30 – 17.00**

### **REVISING, RECYCLING & REVISITING LEXIS**

Leo Selivan

While most teachers understand the importance of teaching vocabulary in chunks, they often need more practical tools.

The purpose of this hands-on workshop is to provide fresh ideas on how to revise and recycle lexical chunks your learners come across. Be prepared for a wide variety of activities suitable for different levels, ages and learning styles. No time to plan your lesson? There will be some "last minute" solutions which require a bit of thinking on your feet. And do not forget to bring your scissors – you might have to do some cutting!



**Suzanne Vetter-M'Caw**

After working for an international company for many years, Suzanne became a freelance English trainer and examiner in 2004. She specialises in Business English, teaching regularly in companies in the Limburg area, also offering workshops and Experience English Days in her own training rooms. Apart from being involved in many test development projects, Suzanne works as materials writer and editor. She is the author of the teacher's book for *Real Business English*.



**Leo Selivan**

Leo Selivan has been involved in ELT for 15 years in various roles: teacher, examiner, teacher trainer, senior teacher, materials writer, e-moderator. He considers himself fortunate in three respects: (1) starting his ELT career with the British Council; (2) having Penny Ur as his Master's thesis supervisor; (3) getting to work on his book *Lexical Grammar* (CUP, 2018) with Scott Thornbury. His other professional writing credits include articles in *Modern English Teacher*, *EFL Magazine*, *Guardian Education*, *Humanising Language Teaching* as well as his own aptly-named blog *Leoxicon* (<http://leoxicon.blogspot.com>).