

(Translation)  
**English Language Teachers Association Stuttgart e.V.**

**statutes**

version of 16 March 2015

**01. Name and registered office of Association**

The English Language Teachers Association Stuttgart e.V. has its registered office in Stuttgart. It pursues exclusively non-profit purposes according to the paragraph "tax privileged purposes" of the tax code.

**02. Purpose of Association**

The purpose of the Association is to support as a forum full-time and part-time English teachers of all educational backgrounds and disciplines in their teaching of English as a second language.

The purpose of the statutes is realized mainly through organizing information- and workshop-events.

**03. Non-profit organisation**

The Association is altruistic. It does not pursue its own economical purposes in the first place.

**04. Earmarking**

Resources of the association shall be used for purposes as stated in the statutes only. Members do not receive any benefits from the funds of the Association. No one shall benefit from disproportionately high remuneration or expenses which are not covered by the purpose of the Association.

**05. Financial year**

The financial year of the Association starts on 1<sup>st</sup> of January and ends on 31<sup>st</sup> December.

**06. Membership**

06.1 Every natural person can join the Association. Particularly practising teachers of English are addressed to become members.

- 06.2 Prior to membership, a declaration of membership must be sent to the respective office and the annual fee must be paid for the current financial year. The board decides on acceptance of any pending member.
- 06.3 The membership terminates
- a) in the form of a written registered letter of resignation sent to the board; it is valid only when it is sent at the end of a financial year within a cancellation period of three weeks.
  - b) after exclusion from the Association
  - c) in the case of death
- 06.4 Exclusion is decided by the board when a member is, despite reminders, more than three months late paying his/her fee or when there is another important reason provided.

## **07. Organs**

The organs of the Association are

- a) The board
- b) The annual general meeting (AGM)

## **08. The board**

- 08.1 The board consists of the chairperson, the deputy chairperson, the secretary and the treasurer who are all to be elected by members at the general meeting.
- 08.2 The board is elected by the AGM for one year. Members of the board remain in office until there is a new election. If a board member resigns during his/her mandate, the board will elect a substitute member with a simple majority for the remaining mandate of the predecessor.
- 08.3 The Association is represented in court and out-of-court by two board members. At least one of them must be the chairperson or the deputy chairperson.

## **09. The annual general meeting**

- 09.1 The annual general meeting is convened by the board with a four week invitation period in form of an email sent to the personal email addresses of the members. Content is the agenda as it is set by the board.

- 09.2 The board has to summon an extraordinary general meeting if requested by at least a quarter of the members. The request must contain reasons for this extraordinary meeting.
- 09.3 The general meeting has the following tasks:
- a) approval of the budget for the coming financial year
  - b) receipt and approval of the annual report provided by the board
  - c) election of the board
  - d) determination of membership-fees
  - e) resolutions on the amendments of the statutes and dissolution of the Association
- 09.4 The general meeting has a quorum only if it was convened according to the statutes. Decisions shall be adopted by a simple majority, unless another procedure was explicitly preferred earlier or decided upon. If there is a tie, the request or amendment is rejected.
- 09.5 Decisions made by the general meeting have to be documented in minutes which are to be signed by the chairperson or the deputy and the secretary.

## **10. Membership fees**

The membership fees are charged annually and are to be paid in advance on 1<sup>st</sup> January for the upcoming year. The amount of the membership fees is decided by the board.

## **11. Dissolution of the Association and disposal of assets of the Association**

Decisions about the future use of the Association's property are to be taken after approval of the tax office.

The dissolution of the Association can be decided only when the extraordinary general meeting was convened for this purpose only and the four week invitation period before was respected. In the event of dissolution or termination of the Association, or, in the event of abandonment of existing objectives, the assets of the Association are to be transferred to a public body or a tax-privileged body that will spend assets directly for the promotion of education only.